

SANTA MONICA HIGH SCHOOL

CELL PHONE AND ELECTRONIC DEVICE POLICY

Cell Phone

Santa Monica High School allows cell phones to be used ONLY before and after school and at lunch. Phones should be turned off in order to keep from being seen or heard at any other time of the day. The cell phone policy below indicates the progressive consequences of violating this policy. Cell phones may be confiscated from students who violate this policy.

Consequences:

- First offense: Phone taken away. Parent needs to call the House Office personnel in order to release the phone to student at end of the next school day.
- Second offense: Phone taken away. Phone will be returned to parent/guardian after three (3) school days.
- Three or more offenses: Phone taken away. Student must attend Saturday school. After the completion and verification of attending Saturday School, parent may pick up the phone from House office.

Santa Monica High School reserves the right to take away phones at any time for inappropriate use.

Other Electronic Devices Policy

Students are not allowed to use the following electronic items during class time: non-school related electronic devices including but not limited to iPods, sidekicks, disc players or game devices.

Consequences:

Non-school related electronic devices will be confiscated if they are used in class. Confiscated electronic items will only be returned to parents.

Santa Monica High School is not responsible for lost or stolen phones or other electronic devices.

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

Hate-Motivated Behavior

The Board of Education affirms the right of every student to be protected from hate-motivated behavior. It is the intent of the Board to promote harmonious relationships that enable students to gain a true understanding of the civil rights and social responsibilities of people in our society. Behavior or statements that degrade an individual on the basis of his/her race, ethnicity, culture, heritage, gender, sexual orientation, physical/mental attributes, religious beliefs or practices shall not be tolerated.

Any student who feels that he/she is a victim of hate-motivated behavior shall immediately contact the principal or designee. If the student believes that the situation has not been remedied by the principal or designee, he/she may file a complaint in accordance with district complaint procedures.

Staff who receive notice of hate-motivated behavior or personally observe such behavior shall notify the principal, superintendent or designee, and law enforcement, as appropriate. Students demonstrating hate-motivated behavior shall be subject to discipline in accordance with Board policy and administrative regulation.

In addition, the district shall provide counseling and appropriate sensitivity training and diversity education for students exhibiting hate-motivated behavior. The district shall also provide counseling, guidance, and support, as necessary, to those students who are the victims of hate-motivated behavior.

The Superintendent or designee shall ensure that staff receives appropriate training to recognize hate-motivated behavior and methods for handling such behavior in appropriate ways.

The district shall provide age-appropriate instruction to help promote understanding of and respect for human rights.

At the beginning of each school year, students and staff shall receive a copy of the district's policy on hate-motivated behavior.

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

CONTROLLED SUBSTANCE POLICY

I. POLICY STATEMENT

Unlawfully possessing, using, selling, being under the influence of or otherwise furnishing to others a controlled substance or alcoholic beverage, or intoxicant of any kind, at any school activity or on any school district or adjacent property, is considered to be a threat to the educational process. For the offenses indicated, the student, under guidelines indicated below, might be subject to suspension, transfer to another school, expulsion and/or an obligation to complete the district counseling requirement.

II. DEFINITIONS OF EVIDENCE

A. Hard Evidence:

1. An admission by the student of unlawfully possessing, using, selling, being under the influence of, or otherwise furnishing to others a controlled substance or alcoholic beverage, or intoxicant of any kind.
2. Discovery of the controlled substance and/or alcoholic beverage, or intoxicant of any kind, on the student's person or in possessions such as lockers or backpacks under the student's control.
3. Eyewitness testimony of any school personnel of the actual unlawful possession, sale, use or furnishing to others.
4. Eyewitness testimony of two or more students of the actual unlawful possession, sale, use or furnishing to others.

B. Soft Evidence:

C. Soft evidence is more subjective; it involves all other forms of evidence and usually based on observation of student behavior.

III. DISCIPLINE AND COUNSELING PROCEDURES FOR GOVERNING USE, POSSESSION, BEING UNDER THE INFLUENCE OF A CONTROLLED SUBSTANCE (GRADES 1-12)

A. Hard Evidence - First Offense:

If the Principal or Superintendent determines, in the presence of hard evidence, that the student unlawfully possessed, used, was under the influence of or otherwise furnished to others a controlled substance or alcoholic beverage, or intoxicant of any kind, the following steps shall be taken.

1. The student shall be suspended for a maximum of five (5) days. (Enrollment at Saturday School cannot be used in lieu of suspension.) The Santa Monica Police Department or the Los Angeles County Sheriff shall be notified.
2. The rights and responsibilities section of the school district suspension form shall be observed by the school principal/designee. This includes the parent's right to have access to pupil records and the parent's or pupil's right to an appeal following the district's appeal procedures. When make-up work can be reasonably provided, the pupil shall be allowed to complete all assignments and tests missed during a suspension.
3. If a student is attending school in the district on an interdistrict permit, the principal will meet with the parents at the end of the five-day suspension, the permit will be revoked and the student will be directed to enroll in his/her neighborhood school.
4. Students in Grades 1-12 shall be placed on academic probation for a period of ten weeks. The terms of probation include loss of privileges from participating in the following: all sports, dramatic, choral or musical performances, dances, cheer leading, graduation and awards ceremonies.
 - a. Students must complete 24 hours of substance abuse counseling in a program offered by the district, or students must obtain preapproval if counseling will be provided by a private agency or therapist. Parents must attend twelve (12) hours of substance abuse counseling designed for parents.
 - b. Students must complete forty (40) hours of community service from a list of approved agencies provided by the district, or receive preapproval for community services with other organizations.
 - c. The principal has the option of requiring that the student participate in a 12-step program if the behavior warrants additional intervention.
 - d. If the student does not complete and provide documentation for all of the above measures, he/she will remain on probation with loss of privileges until all are completed. If the student fails to complete all of the above by the last day of the semester in which the ten-week probation was scheduled to end, the student will be transferred to another school in the district for the entire next semester. At the end of that semester, the student will be returned to his/her home school.

CONTROLLED SUBSTANCE POLICY

B. Hard Evidence - Second Offense:

If the principal or Superintendent determines, in the presence of hard evidence, that for a second time within middle school (Grades 6-8) or a second time within high school (Grades 9-12), the student unlawfully possessed, used, was under the influence of or otherwise furnished to others a controlled substance or alcoholic beverage or intoxicant of any kind, the following steps shall be taken:

1. The student shall be suspended for a maximum of five (5) days. The rights and responsibilities section of the district suspension form shall be observed by the principal/designee. This includes the parent's right to have access to pupil records and the parent's or pupil's right to appeal following the district's appeal procedures. When make-up work can be reasonably provided, the pupil shall be allowed to complete all assignments and tests missed during the suspension.
2. The principal shall recommend that the student be expelled from the district unless it is determined that expulsion is inappropriate under the particular circumstances of the case. During the period when the student is awaiting the expulsion hearing, make-up work will be provided.

IV. DISCIPLINE PROCEDURES FOR PROVIDERS OF CONTROLLED SUBSTANCES OR ALCOHOLIC BEVERAGE, OR INTOXICANT OF ANY KIND TO OTHERS (GRADES 1-12)

In cases where the principal or Superintendent determines, in the presence of hard evidence, that the student sold or provided a controlled substance alcoholic beverage, or intoxicant of any kind, to others, the following steps shall be taken:

- A. The student shall be suspended for a maximum of five (5) days. (Enrollment at Saturday School cannot be used in lieu of suspension.)
- B. The Santa Monica Police Department or the Los Angeles County Sheriff shall be notified.
- C. The principal shall inform the Superintendent/designee of the incident and actions taken.
- D. The principal shall recommend that the student be expelled from school, unless the principal finds, and so reports to the Superintendent/designee in writing, that expulsion is inappropriate under the particular circumstances of the case.

V. SOFT EVIDENCE PROCEDURES

Soft evidence cases will usually involve situations in which the student is suspected of being under the influence of a controlled substance, alcoholic beverage or intoxicant of any kind. In such a case, the administrator may consult with the school nurse and may require the completion of the Behavioral Observation Form shown in the Discipline Handbook.

VI. DISTRIBUTION GUIDELINES

- A. The above policy and procedure shall be distributed to all students Grades 1-12 within the first ten school days of each school year and to transfer students at the time of enrollment.
- B. Each secondary principal shall implement procedures to insure that all students have acknowledged that they have received a copy of the above policy and indicated their obligation to share the contents of the policy with the parent/guardian.
- C. Each secondary principal will insure that all middle and high school students are explicitly informed of the provisions of the controlled substance policy through assemblies, presentations and/or direct instruction in appropriate classes.

REFERENCE

Legal Reference:

BUSINESS AND PROFESSIONS CODE

25608 Alcohol on school property; use in connection with instruction

EDUCATION CODE

44049 Known or suspected alcohol or drug abuse by student

48900 Suspension or expulsion (grounds)

48900.5 Suspension, limitation on imposition; exception

48901 Smoking, or use of tobacco prohibited

48901.5 Prohibition of electronic signaling devices

48902 Notification of law enforcement authorities; civil or criminal immunity

48909 Narcotics or other hallucinogenic drugs

48915 Expulsion; particular circumstances

49423 Administration of prescribed medication

49480 Notice to school by parent or guardian; consultation with physician

49602 Confidentiality of pupil information

51202 Instruction in personal and public health and safety

51203 Instruction on alcohol, narcotics and restricted dangerous drugs

51210 Areas of study

51220 Areas of study, grades 7 to 12

51260 Elementary and secondary school instruction in drug education by appropriately trained instructors

51262 Use of anabolic steroids; legislative finding and declaration

51264 CDE assistance for in service training

51265 Gang violence and drug and alcohol abuse prevention in service

51268 Collaboration to avoid duplication of effort

HEALTH AND SAFETY CODE

11032 Narcotics, restricted dangerous drugs and marijuana; construction of terms used in other divisions

11053-11058 Standards and schedules

11353.6 Juvenile Drug Trafficking and Schoolyard Act

11357 Unauthorized possession of marijuana; punishment; prior conviction; possession in school or on school grounds

11361.5 Destruction of arrest or conviction records

11373.7 Drug program fund; uses

11802 Joint school-community alcohol abuse primary education and prevention program

11965-11969 The School-Community Primary Prevention Program

11998-11998.3 Drug and Alcohol Abuse Master Plans

11999-11999.3 Alcohol and drug program funding (Department of Health Services)

PENAL CODE

13864 Comprehensive alcohol and drug prevention education

VEHICLE CODE

13202.5 Drug and alcohol related offenses by person under age of 21, but aged 13 or over; suspension, delay, or restriction of driving privileges

WELFARE AND INSTITUTIONS CODE

828 Disclosure of information re minors

828.1 Disclosure of criminal records; protection of vulnerable staff & students

UNITED STATES CODE, TITLE 20

5812 National education goals

7101-7184 Safe and Drug-Free Schools and Communities Act

MANAGEMENT RESOURCES

WEB SITES

U. S. Department of Education, Family Policy Compliance Office: <http://www.ed.gov/offices/OM/fpco>

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
TOBACCO USE POLICY**

The Board of Education recognizes the evident health hazards in the use of tobacco products and the rising trend in society to control or eliminate the practice of the use of tobacco products in the public schools, in public buildings and in public areas. The Board of Education further recognizes that tobacco smoke is a hazard to the health of District students, District employees and to the general public, and that non-smokers have no adequate means to protect themselves from the damage inflicted when they involuntarily inhale smoke. The Board of Education recognizes that by adopting a Tobacco Free Work Place policy, District staff have the unique opportunity to serve as role models to District students and exhibit non-smoking habits, which District students may emulate.

The Board of Education finds and declares that it is in the best interest of the Santa Monica-Malibu Unified School District, its students and employees, and the public to:

Prohibit the use of tobacco products in all district facilities and vehicles. (20 U.S.C. 6083, Labor Code 6404.5)

Prohibit the use of tobacco products at all times on district grounds. This prohibition applies to all employees, students, visitors and other persons at any activity or athletic event on property owned, leased or rented by or from the district.

The Superintendent or designee shall inform students, parents/guardians, employees and the public about this policy and related procedures.

The Superintendent or designee shall maintain a list of clinics and other resources which may assist individuals who wish to stop using tobacco products.

POSSESSION AND/OR USE OF WEAPONS POLICY

I. FORBIDDEN WEAPONS

The possession or use of the following class of weapons is **ABSOLUTELY FORBIDDEN** on the school campuses or at school activities.

- A. Knives, including locking blade knives, pocket knives and switch blade knives.
- B. Firearms.
- C. Brass knuckles.
- D. Blackjacks, billy clubs, nunchaku's or similar type articles.

In the interest of protecting students and school personnel in the conduct of their duties, the school district reserves the right to judge an article to be such a weapon according to its use or its avowed use.

II. PROCEDURES

The following actions will be taken for **POSSESSION OR USE** of weapons:

- A. The Santa Monica Police Department or the Los Angeles County Sheriff shall be notified (Education Code 48902; Penal Code 245).
- B. The student shall be suspended for up to five (5) days.
- C. The parent shall be advised of the police notification, suspension and subsequent actions being taken.
- D. The Principal shall inform the Superintendent/designee of the incident and actions taken.
- E. Expulsion procedures shall be initiated unless the Principal determines that special circumstances apply.