

SUBMISSION PROCEDURES and GUIDELINES

TIME FRAME:

Artists who would like to exhibit in Roberts Art Gallery are encouraged to send photographs of their work preferably as jpeg attachments in email correspondence or on recordable media such as CDs. Hand delivered 35mm slides may also be used for this screening process however they cannot be returned to the artist. This work should be submitted by April 1st of the year preceding the year in which the exhibition is hoped to be scheduled. Most shows last approximately three weeks. Artist receptions are usually Thursday evenings from 6 to 8 pm.

GUIDELINES:

- Artwork shall consist of images that are appropriate for viewers of all ages and shall not consist of pictures or symbols that may be offensive or inappropriate to viewers of high school age.
- All artwork should be original work and not simple reproductions of other artist's oeuvre from all other areas of art or from the commercial arena.
- Artwork shall be professionally executed and address a theme or idea that would be considered a unified body of work.
- The artist's application should include a resume of art training, background and when possible lists of previous exhibits.
- All examples submitted for consideration, whether they are jpegs or slides should be labeled identifying media, size, and date executed.
- All two-dimensional artwork should be ready to hang preferably with wire and eye hooks. Paintings on canvas with stretcher bars need not be framed but prints, drawings, watercolors and other matted work should be framed. Three-dimensional artwork should be labeled indicating proper orientation and have the structural integrity to allow proper display.
- The body of work submitted should be adequate in size or number to satisfactorily fill the 114 feet of exhibition space that exists in Roberts Art Gallery.
- If an association or group desires exhibition examples of all of the artwork to be considered need to be submitted e.g. photographs of all work, documentation, and artists resumes.

CONTACTS:

All inquires should be directed to gallery director: David Wood
dwood@smmusd.org or Roberts Art Gallery, 601 Pico, Santa Monica, CA, 90405.